



APPOINTMENT OF HOUSEKEEPING & FACILITIES SUPERVISOR

Occupational Health and Safety Act 85 of 1993 Construction Regulations

A contractor must, in addition to compliance with the Environmental Regulations for Workplaces, 1987, promulgated by Government Notice No. R. 2281 of 16 October 1987, ensure that suitable housekeeping is continuously implemented on each construction site, including-

- (a) the proper storage of materials and equipment;
- (b) the removal of scrap, waste and debris at appropriate intervals;
- (c) ensuring that materials required for use, are not placed on the site so as to obstruct means of access to and egress from workplaces and passageways;
- (d) ensuring that materials which are no longer required for use, do not accumulate on and are removed from the site at appropriate intervals;
- (e) ensuring that waste and debris are not disposed of from a high place with a chute, unless the chute complies with the requirements set out in regulation 14(6);
- (f) ensuring that construction sites in built-up areas adjacent to a public way are suitably and sufficiently fenced off and provided with controlled access points to prevent the entry of unauthorized persons; and
- (g) ensuring that a catch platform or net is erected above an entrance or passageway or above a place where persons work or pass under, or fencing off the danger area if work is being performed above such entrance, passageway, or place so as to ensure that all persons are kept safe in the case of danger or possibility of persons being struck by falling objects.

Construction Regulation 28: Stacking and storage on Construction Sites

A contractor must, in addition to compliance with the provisions for the stacking of articles in the General Safety Regulations, 2003, ensure that-

- (a) a competent person is appointed in writing with the duty of supervising all stacking and storage on a construction site;
- (b) adequate storage areas are provided;
- (c) there are demarcated storage areas; and
- (d) storage areas are kept neat and under control.

Construction Regulation 30: Construction Welfare Facilities

(1) A contractor must, in addition to the construction site provisions in the Facilities Regulations, 2004, promulgated by Government Notice No. R. 924 of 3 August 2004, provide at or within reasonable access of every construction site, the following clean, hygienic and maintained facilities:

- (a) Shower facilities after consultation with the employees or employees' representatives, or at least one shower facility for every 15 persons;
- (b) at least one sanitary facility for each sex and for every 30 workers;
- (c) changing facilities for each sex; and
- (d) sheltered eating areas.



APPOINTMENT

I, _____ (representing the Principal Contractor) of

_____ (name of company) do hereby appoint you

_____ (name of appointee) being a full-time employee, with the duty of supervising Housekeeping, Facilities and Stacking & Storage for the project/contract at:

_____ (site address) for the duration of the project/contract or until you are relocated to another site/project or leave the employ of the company.

You are further charged with ensuring that all contractors on site comply with any measures instituted to ensure good housekeeping, hygienic facilities and safe stacking & storage practices.

You are reminded that you are required to be conversant with all relevant statutory provisions and regulations of the Occupational Health & Safety Act (85 of 1993) in the regard to carrying out of construction work.

Signature _____ Date _____

Designation _____

ACCEPTANCE OF APPOINTMENT

I _____ (name of appointee) hereby accept this appointment as Good Housekeeping, Facilities and Stacking & Storage Supervisor and confirm that I have the necessary competence required and that I am conversant with all the relevant statutory provisions of the Occupational Health & safety Act (85 of 1993) with regard to carrying out construction work.

Signature _____ Date _____

Designation _____